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6 June 1968

MEMORANDUM FOR: [REDACTED]

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SUBJECT : Agency Participation in the President Kennedy Library

1. The Agency participation in the President Kennedy Library developed slowly between its start in September 1962 and his assassination. On 13 January 1964 Attorney General R. F. Kennedy took personal charge and wrote the DCI and other Agency heads about the Library. Mr. Houston replied on 22 Jan. On 20 Jan. Mr. Houston and the Director of Security met at National Archives and on 28 Jan. they met with an informal coordinating group in the Agency to establish procedures.

2. There was no circular letter or procedure or instruction issued. It seems the group contacted all potential contributors personally. This eventually resulted in 14 separate transmittals of Agency material to the Presidential Libraries Office at National Archives and Records Service, GSA. [REDACTED]

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[REDACTED] The 14th was a list of 46 reports as an index of classified items retained in CIA. The total volume involved about 15 boxes and several packages with a few hundred items and reports.

3. The Project was large and its development involved some 35 top management people I found specifically mentioned in correspondence. (list attached) It also involved the General Counsel and Director of security making a specific visit to National Archives to explain Security and protection of Sources and Methods. (20 Jan. 64 memo to Exec.Dir-Compt.) Highlighted in the attached list is a sampling of a dozen top management and policy developing pieces of correspondence on that Project.

GROUP 1
Excluded from automatic
downgrading and
declassification

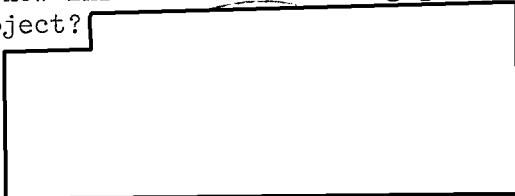
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4. All of the above will apply to the Agency development of procedures for the current project related to the President Johnson Library. The difference this time requires that no material be transmitted. First, items are to be identified to National Archives and they will advise which to send. (Para. 1 of attached suggestions) Secondly this procedure and network of coordinators and material selectors should be established to operate for all future Presidential Libraries.

5. Our meeting next week with the General Counsel should include several representatives from the Offices listed as participating in the President Kennedy Library Project. May I have your suggestions on this effort to formalize our new informal coordinating group for the President Johnson Library Project?

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CIA Records Administration Officer

Attachments:

1. List of participants
2. Correspondence listing
3. Suggestions for Project

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